#### ACTION ON SMOKING AND HEALTH

### FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT

**DECEMBER 31, 2011 AND 2010** 

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#### Independent Auditors' Report

To the Board of Trustees Action on Smoking and Health Washington, DC

We have audited the accompanying statement of financial position of the Action on Smoking and Health ("ASH"), as of December 31, 2011 and 2010, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of Action on Smoking and Health's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Action on Smoking and Health internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Action on Smoking and Health as of December 31, 2011 and 2010, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

May 2, 2012

Kilrs. Joues & Maresca, P.A.

### ACTION ON SMOKING AND HEALTH STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2011 AND 2010

		2011	2010
<u>ASSETS</u>			
ASSETS			
Cash and cash equivalents	\$	3,085,500	\$ 2,559,482
Grants receivable		219,022	662,409
Prepaid expenses and other assets		78,057	16,050
Investments		3,331,163	3,883,860
Property and equipment, net		22,890	32,107
TOTAL ASSETS	\$	6,736,632	\$ 7,153,908
<u>LIABILITIES AND NET ASSETS</u>			
LIABILITIES			
Accounts payable	\$	111,991	\$ 45,146
Due to Framework Convention Alliance (Note K)		180,129	428,003
Accrued expenses and other liabilities	ANN CONTRACTOR CONTRAC	155,074	192,980
Total liabilities		447,194	666,129
NET ASSETS			
Unrestricted net assets:			
Operational balances		1,599,482	1,991,524
Funds functioning as endowment		691,612	739,574
Total unrestricted net assets		2,291,094	2,731,098
Temporarily restricted:			
Donor contributions for programs		322,326	51,111
Donor contributions for facilities		500,000	500,000
Funds functioning as endowment		637,166	666,718
Total temporarily restricted net assets		1,459,492	1,217,829
Permanently restricted:			
Endowments	Charles and the Control of the Control	2,538,852	2,538,852
Total net assets	***************************************	6,289,438	6,487,779
TOTAL LIABILITIES AND NET ASSETS	\$	6,736,632	\$ 7,153,908

#### ACTION ON SMOKING AND HEALTH STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2011

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
REVENUE AND SUPPORT				
Grants	\$ 133,000	\$ 1,773,000	\$ -	\$ 1,906,000
Contributions	308,196	-	-	308,196
Investment losses, net	(17,412)	(29,552)	_	(46,964)
Miscellaneous income	31,275	-	-	31,275
Net assets released from restrictions	1,501,785	(1,501,785)		
Total revenue and support	1,956,844	241,663	-	2,198,507
EXPENSES				
Program services:				
Legal action	542,627	-	-	542,627
Public education	1,382,022		-	1,382,022
Total program services	1,924,649	-	-	1,924,649
Supporting services:				
Management and general	330,468	-	-	330,468
Fundraising	141,731	-	-	141,731
Total supporting services	472,199	-	-	472,199
Total expenses	2,396,848	_		2,396,848
CHANGE IN NET ASSETS	(440,004)	241,663	-	(198,341)
NET ASSETS, beginning of year	2,731,098	1,217,829	2,538,852	6,487,779
NET ASSETS, end of year	\$ 2,291,094	\$ 1,459,492	\$ 2,538,852	\$ 6,289,438

#### ACTION ON SMOKING AND HEALTH STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2010

	Unrestricted	Temporarily Permanently Restricted Restricted		Total	
REVENUE AND SUPPORT					
Grants	\$ 260,000	\$ 2,011,059	\$ -	\$ 2,271,059	
Contributions	384,221	-	1,000	385,221	
Investment income, net	108,355	324,966	-	433,321	
Loss on disposal of assets	(6,646)	-	-	(6,646)	
Miscellaneous income	6,000	-	-	6,000	
Net assets released from restrictions	2,931,954_	(2,931,954)		_	
Total revenue and support	3,683,884	(595,929)	1,000	3,088,955	
EXPENSES					
Program services:					
Legal action	693,615	-	-	693,615	
Public education	2,657,051	-	-	2,657,051	
Total program services	3,350,666	-	-	3,350,666	
Supporting services:					
Management and general	366,806	um	_	366,806	
Fundraising	186,406	-	_	186,406	
Total supporting services	553,212	•		553,212	
Total expenses	3,903,878	-		3,903,878	
CHANGE IN NET ASSETS	(219,994)	(595,929)	1,000	(814,923)	
NET ASSETS, beginning of year	2,951,092	1,813,758	2,537,852	7,302,702	
NET ASSETS, end of year	\$ 2,731,098	\$ 1,217,829	\$ 2,538,852	\$ 6,487,779	

# STATEMENT OF FUNCTIONAL EXPENSES ACTION ON SMOKING AND HEALTH YEAR ENDED DECEMBER 31, 2011

	PRO	PROGRAM SERVICES	CES	SUPP	SUPPORTING SERVICES	ICES	
			Total	Management		Total	
	Legal	Public	Program	and	7 mm 2	Supporting	Total
	ACHOII	Euucanon	Sel vices	General	r undraising	Services	Expenses
Salaries	\$ 302,806	\$ 425,565	\$ 728,371	\$ 24,551	\$ 65,472	\$ 90,023	\$ 818,394
Employee benefits	39,519	55,540	650'56	3,204	8,545	11,749	106,808
Payroll taxes	21,983	30,895	52,878	1,782	4,753	6,535	59,413
Total payroll related expenses	364,308	512,000	876,308	29,537	78,770	108,307	984,615
Bank fees	3,034	3,414	6,448	759	379	1,138	7,586
Communications	6,787	20,360	27,147	192,284	6,787	199,071	226,218
Conferences and meetings	ı	159,594	159,594	ı	ì	1	159,594
Consultants	37,776	447,913	485,689	53,965	ı	53,965	539,654
Depreciation and amortization	4,628	5,207	9,835	1,156	579	1,735	11,570
Dues and subscriptions	3,937	562	4,499	1,548	984	2,532	7,031
Insurance	9,272	4,636	13,908	773	773	1,546	15,454
Office expenses	30,379	34,177	64,556	7,595	3,797	11,392	75,948
Postage and shipping	4,770	4,899	699'6	1,677	1,547	3,224	12,893
Printing and publications	1	21,514	21,514	ı	1,132	1,132	22,646
Professional services	21,241	33,136	54,377	18,693	11,895	30,588	84,965
Promotion and outreach	ı	1	ı	ı	23,846	23,846	23,846
Repairs and maintenance	3,504	3,942	7,446	876	438	1,314	8,760
Rent and utilities	46,242	52,022	98,264	11,560	5,780	17,340	115,604
Supplies	5,892	6,629	12,521	1,472	737	2,209	14,730
Travel	857	72,017	72,874	8,573	4,287	12,860	85,734
Total	\$ 542,627	\$ 1,382,022	\$ 1,924,649	\$ 330,468	\$ 141,731	\$ 472,199	\$ 2,396,848

See independent auditors' report and accompanying notes to the financial statements

# STATEMENT OF FUNCTIONAL EXPENSES ACTION ON SMOKING AND HEALTH YEAR ENDED DECEMBER 31, 2010

	PRO	PROGRAM SERVICES	CES	SUPP	SUPPORTING SERVICES	ICES	
			Total	Management		Total	
	Legal	Public	Program	and		Supporting	Total
	Action	Education	Services	General	Fundraising	Services	Expenses
Salaries	\$ 393,287	\$ 552,727	\$ 946,014	\$ 31,888	\$ 85,035	\$ 116,923	\$ 1.062.937
Employee benefits	52,860	74,290	127,150	4,286	11,429	15,715	142,865
Payroll taxes	26,282	36,937	63,219	2,131	5,683	7,814	71,033
Total payroll related expenses	472,429	663,954	1,136,383	38,305	102,147	140,452	1,276,835
Bank fees	3,579	4,026	7,605	895	447	1,342	8,947
Communications	4,662	13,987	18,649	132,105	4,662	136,767	155,416
Conferences and meetings	1	610,447	610,447	1	1	ı	610,447
Consultants	43,202	512,256	555,458	61,718	1	61,718	617,176
Depreciation and amortization	4,585	5,158	9,743	1,147	573	1,720	11,463
Dues and subscriptions	10,977	1,568	12,545	4,312	2,744	7,056	19,601
Insurance	20,563	10,281	30,844	1,713	1,714	3,427	34,271
Office expenses	15,771	17,742	33,513	3,943	1,971	5,914	39,427
Postage and shipping	5,659	5,812	11,471	1,989	1,835	3,824	15,295
Printing and publications	1	97,265	97,265	1	5,119	5,119	102,384
Professional services	40,455	63,109	103,564	35,599	22,655	58,254	161,818
Repairs and maintenance	7,828	8,806	16,634	1,957	826	2,935	19,569
Rent and utilities	47,007	52,883	068'66	11,751	5,876	17,627	117,517
Supplies	10,011	11,262	21,273	2,503	1,251	3,754	25,027
Travel	6,887	578,495	585,382	68,869	34,434	103,303	688,685
Total	\$ 693,615	\$ 2,657,051	\$ 3,350,666	\$ 366,806	\$ 186,406	\$ 553,212	\$ 3,903,878

See independent auditors' report and accompanying notes to the financial statements

#### ACTION ON SMOKING AND HEALTH STATEMENTS OF CASH FLOWS YEARS ENDED DECEMBER 31, 2011 AND 2010

		2011		2010
CASH FLOWS FROM OPERATING ACTIVITIES			The second second	
Change in net assets	\$	(198,341)	\$	(814,923)
Adjustments to reconcile change in net assets to net cash				
used for operating activities:				
Depreciation and amortization		11,570		11,463
Net appreciation in fair value of investments		143,150		(319,447)
Donated stocks		(10,030)		(10,696)
Loss on disposal of fixed assets		-		6,646
Decrease (increase) in assets:				
Grants receivable		443,387		(462,409)
Prepaid and other expenses		(62,007)		43,975
Increase (decrease) in liabilities:				
Accounts payable		66,845		(3,523)
Due to Framework Convention Alliance		(247,874)		398,003
Accrued expenses and other liabilities		(37,906)		(12,088)
Net Cash Provided by ( Used) for Operating Activities		108,794	(	1,162,999)
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchases of property and equipment		(2,353)		(9,543)
Purchases of investments and reinvested earnings		(89,484)		(45,395)
Sales and/or maturities of investments		609,517		717,322
Net Cash Provided by Investing Activities		517,680		662,384
NET INCREASE (DECREASE) IN CASH				
AND CASH EQUIVALENTS		626,474		(500,615)
AND CASH EQUIVADENTS		020,77		(500,015)
CASH AND CASH EQUIVALENTS, beginning of year	Фиротупециям	2,559,482	Allenhancoconne	3,060,097
CASH AND CASH EQUIVALENTS, end of year	\$	3,185,956	\$	2,559,482

#### SUPPLEMENTAL DISCLOSURE:

In 2010, ASH disposed of property and equipment with a cost basis of \$209,684 and accumulated depreciation of \$203,038.

#### NOTE A – NATURE OF ORGANIZATION

Action on Smoking and Health ("ASH") is a nonprofit organization formed in 1967 for the purpose of using legal action and public education as weapons against the hazards of smoking and to protect the rights of the non-smoking majority. ASH operates the following programs:

Legal action – ASH defends the rights of non-smokers and fights the problems that smoking creates.

Public education – ASH strives to raise public awareness on the dangers of smoking and second hand smoke. ASH also wants to make the public cognizant of their rights and the legal protections through the media, newsletters, and direct mail.

#### NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Accounting**

The accompanying financial statements are presented on the accrual basis of accounting in accordance with generally accepted accounting principals in the United States of America.

#### Basis of Presentation

Net assets, revenue, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of ASH and changes therein, are classified and reported as follows:

Unrestricted Net Assets - Net assets not subject to donor-imposed stipulations.

Temporarily Restricted Net Assets - Net assets subject to donor-imposed stipulations that may or will be met by either actions of ASH and/or the passage of time. Any temporarily restricted resource that is received and used during the same year is considered an unrestricted resource and is reported as unrestricted support expense. Accumulated earnings on permanently restricted endowment investments are also reported in termporarily restricted net assets.

Permanently Restricted Net Assets - Net assets subject to donor-imposed stipulations that they be maintained permanently by ASH.

(continued)

#### NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Cash and Cash Equivalents

Cash and cash equivalents consist primarily of bank deposits and highly liquid investments. Investments which have original maturity dates of three months or less are considered cash equivalents for the purposes of the statements of cash flows.

#### Accounts, Grants and Contributions Receivable

Accounts, grants and contributions receivable are stated at the amount management expects to collect from balances outstanding at year end. Annually, management determines if an allowance for doubtful accounts is necessary based upon review of outstanding receivables, historical collection of information and existing economic conditions. Accounts deemed uncollectible are charged off based on specific circumstances of the parties involved.

#### Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized and realized gains and losses are included in the statement of activities in the period in which such changes occur. Interest and dividends are recorded when earned. Donated investments are recorded at fair value on the date of donation.

#### Property and Equipment

Furniture and equipment are recorded at cost. Major additions, replacements, and betterments with costs of at least \$1,000 and lives greater than one year are capitalized while maintenance and repairs that do not improve or extend the lives of the respective assets are charged to expenses as incurred. Depreciation is provided on the straight-line basis over the useful lives of the assets, which ranges from three to ten years.

#### Value of Long-Lived Assets

ASH accounts for the valuation of long-lived assets under ASC 360-10, Accounting for the Impairment or Disposal of Long-Lived Assets. ASC 360-10 requires that long-lived assets and certain identifiable intangible assets be reviewed for impairment wherever events or changes in circumstances indicate that the carrying amount of the asset to future undiscounted net cash flows expected to be generated by the asset. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the assets exceeds the estimated fair value of the assets. Assets to be disposed of are reported at the lower of the carrying amount of fair value, less cost to sell.

(continued)

#### NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Revenue Recognition

Contributions, including unconditional promises to give, are recognized as revenue in the period in which they are received. Grants are recognized as revenue in the period in which such promises or agreements are made or when ASH invoices the grantor for expenditures incurred. Conditional promises to give are not recognized until the conditions on which they depend are substantially met. Contributions received with donor restrictions are recorded as temporarily or permanently restricted revenue based on the donor's intent. Expirations of temporary restrictions are reported as reclassifications from temporarily restricted net assets to unrestricted net assets. Management believes all promises to give are fully collectible and no provision for doubtful promises to give is necessary.

#### Functional Allocation of Expenses

The cost of providing the various programs and other activities have been summarized on a departmental basis in the statements of activities. Accordingly, certain expenses have been allocated among the programs and supporting services benefited.

#### Use of Estimates in Preparing Financial Statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE C - INCOME TAXES

ASH is a 501(c)(3) organization that is exempt from Federal and District of Columbia income taxes under the provisions of the Internal Revenue Code Section 501(a), except for income unrelated to their exempt purpose. ASH has been classified as an organization that is not a private foundation and qualifies for charitable contribution deductions. ASH recognizes the effect of income tax positions only if those positions are more likely than not of being sustained. ASH does not believe its financial statements include any uncertain tax positions. No provision for income taxes is reflected in the accompanying financial statements for the years ended December 31, 2011 and 2010.

ASH's income tax returns are subject to examination by the Internal Revenue Service ("IRS") for a period of three years from the date they were filed, except under certain circumstances. The Form 990 tax returns for the years ending December 31, 2008 through 2010 are open for a tax examination by the IRS, although no request has been made as of the date of these financial statements.

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#### NOTE D - PROPERTY AND EQUIPMENT

As of December 31, 2011 and 2010, property and equipment consisted of the following:

	<u>2011</u>		<u>2010</u>
Furniture and equipment	\$ 37,028	\$	38,974
Computer equipment	33,551		29,252
Leasehold improvements	6,030		6,030
•	76,609		74,256
Less: accumulated depreciation	(53,719)	<b>P</b>	(42,149)
Property and equipment, net	\$ 22,890	<u>\$</u>	32,107

For the years ended December 31, 2011 and 2010, depreciation and amortization expense totaled \$11,570 and \$11,463, respectively. During 2010, ASH disposed of property and equipment with a cost basis of \$209,684, which resulted in a loss on disposal of fixed assets totaling \$6,646.

#### NOTE E - INVESTMENTS AND FAIR VALUE MEASUREMENTS

FASB Accounting Standards Codification (ASC) 820, Fair Value Measurements and Disclosures, provides the framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priorities to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described as follows:

Level 1	Inputs to the valuation methodology are based on unadjusted quoted prices
	for identical assets traded in active markets that ASH has the ability to
	access.

- Level 2 Inputs to the valuation methodology include quoted prices for similar assets in active markets, quoted prices for identical or similar assets in inactive markets, or model based valuation techniques for which all significant assumptions are observable in the market or can be corroborated by observable market data.
- Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The following is a description of the valuation methodologies used for instruments measured at fair value and their classification in the valuation hierarchy.

Certificates of Deposit: Valued using identical assets or liabilities in less active markets, such as dealer or broker markets.

(continued)

#### NOTE E - INVESTMENTS AND FAIR VALUE MEASUREMENTS (continued)

Mutual funds and equity securities, comprised of corporate stock, are listed on a national market or exchange and are valued at the last sales price, or if there is no sale and the market is still considered active, at the last transaction price before year-end. Such securities are classified within Level 1 of the valuation hierarchy.

Debt securities consisting of corporate bonds and notes and government agency debt obligations, are generally valued at the most recent price of the equivalent quoted price for such securities. Debt securities are classified within Level 1 of the valuation hierarchy.

The following tables sets forth by level, within the fair value hierarchy, ASH's investments at fair value as of December 31, 2011 and 2010:

#### Assets at Fair Value as of December 31, 2011

	 Level 1	-	Level 2	]	Level 3		Total
U.S Government bonds	\$ 225,183	\$	_	\$	-	\$	225,183
Corporate bonds	6,169		-		-		6,169
Certificates of deposit	131,401		_		-		131,401
Mutual funds	2,906,679		_		-		2,906,679
Common stocks	61,731		-				61,731
Total Assets at Fair Value	\$ 3,331,163	\$		_\$_		_\$_	3,331,163

#### Assets at Fair Value as of December 31, 2010

	 Level 1		Level 2	Le	evel 3	<b>E</b>	Total
U.S Government bonds	\$ 190,803	\$	-	\$	_	\$	190,803
Corporate bonds	45,872		-		-		45,872
Certificates of deposit	569,624		-		-		569,624
Mutual funds	2,992,664				-		2,992,664
Common stocks	 84,897	Name of Contract	-		_		84,897
Total Assets at Fair Value	\$ 3,883,860	\$	-	\$	100	\$	3,883,860

(continued)

#### NOTE E - INVESTMENTS AND FAIR VALUE MEASUREMENTS (continued)

The following schedule summarizes the investment return for the year ended December 31, 2011 and 2010:

		2011		<u>2010</u>
Interest and dividends	\$	96,186	\$	113,874
Net appreciation (depreciation) in fair value	(	<u>143,150</u> )		319,447
Total	\$	<u>(46,964)</u>	<u>\$</u>	433,321

#### NOTE F - ENDOWMENTS

ASH's endowments consist of both donor-restricted endowment funds and funds designated by the Board of Trustees (Board) to function as endowments. As required by generally accepted accounting principles, net assets associated with endowment funds, including funds designated by the Board to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

#### Interpretation of Relevant Law

The Trustees of ASH interpret the law to be the law governing such matters in the District of Columbia, and more specifically: Charitable and Curative Institutions, Subtitle III. Management of Institutional Funds, Chapter 16a. Uniform Prudent Management of Institutional Funds. Pursuant to this, the Board has determined that the capital of donor-restricted endowment funds should be preserved and regarded as restricted and that the income from such funds be used to carry out ASH's charitable work.

#### **Investment Policy**

ASH's policy is for all investments to be held in the form of conservative mainstream investments such as large mutual funds, major high-rated bonds, large conservative money market funds, band CDs, and similar investments. The objective is to safeguard the principle while providing a reasonable investment income for ASH. All of the investments of ASH are reviewed at least three times a year by its Board.

#### Spending Policy

ASH has no formally established policy for the appropriation of endowment assets for expenditure. However, it has been the practice of ASH, under direction of the Board, that interest and dividends on the funds are appropriated for spending when transferred or deposited into operating accounts. If the market value of these funds declines to a level below the original historical dollar amount of the endowment, funds will be transferred from the unrestricted net assets to supplement the restricted endowments.

(continued)

#### **NOTE F – ENDOWMENTS** (continued)

ASH's endowment net assets consist of the following as of December 31, 2011:

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	
Donor-restricted endowment funds	\$ -	\$ 637,166	\$ 2,538,852	\$ 3,176,018	
Board-designated endowment fund	691,612	-		691,612	
Balance at December 31, 2011	\$ 691,612	\$ 637,166	\$ 2,538,852	\$ 3,867,630	
Changes in the endowment net assets for the year ended December 31, 2011 are as follows:					
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	
Balance at December 31, 2010 Investment losses, net Appropriation for expenditures	\$ 739,574 (17,412) (30,550)	\$ 666,718 (29,552)	\$ 2,538,852	\$ 3,945,144 (46,964) (30,550)	
Balance at December 31, 2011	\$ 691,612	<u>\$ 637,166</u>	\$ 2,538,852	<u>\$ 3,867,630</u>	
ASH's endowment net assets consist of the following as of December 31, 2010:					
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	
Donor-restricted endowment funds	\$ -	\$ 666,718	\$ 2,538,852	\$ 3,205,570	
Board-designated endowment fund	739,574			739,574	
Balance at December 31, 2010	\$ 739,574	\$ 666,718	\$ 2,538,852	\$ 3,945,144	

(continued)

#### **NOTE F – ENDOWMENTS** (continued)

Changes in the endowment net assets for the year ended December 31, 2010 are as follows:

	_Un	restricted	emporarily Restricted	Permanently Restricted	Total
Balance at December 31, 2009 Investment earnings, net Contributions Appropriation for expenditures	\$	723,019 40,571 - (24,016)	\$ 354,683 324,966 - (12,931)	\$ 2,537,852 - 1,000 	\$ 3,615,554 365,537 1,000 (36,947)
Balance at December 31, 2010	<u>\$</u>	739,574	\$ 666,718	\$ 2,538,852	\$ 3,945,144

#### **NOTE G - NET ASSETS**

Temporarily restricted net assets were available for the following purpose as of December 31, 2011 and 2010:

		2011		2010
Public education	\$	322,326	\$	51,111
Future occupancy needs		500,000		500,000
Accumulated donor-restricted endowment fund earnings		637,166		666,718
Total	\$ .	1,459,492	\$_	1,217,829

Permanently restricted net assets are subject to donor-imposed restrictions requiring that the principal be invested in perpetuity. Income on these funds is unrestricted for use within ASH and reported in temporarily restricted net assets until released for expenditures.

#### **NOTE H – LEASE COMMITMENT**

ASH currently leases two office spaces in Washington, D.C. under non-cancelable operating leases. Minimum future lease commitments under non-cancelable leases are as follows:

2012	\$	92,203
2013		62,752
Total	<u>\$ 1</u>	<u> 154,955</u>

Rent expense for the years ended December 31, 2011 and 2010 totaled \$98,157 and \$93,600, respectively.

(continued)

#### NOTE I - RETIREMENT PLAN

ASH sponsors a defined contribution pension plan that covers all the employees. Employees are eligible to participate in the plan after six months of service. For the years ended December 31, 2011 and 2010, ASH contributed an amount equal to four percent of each participant's gross salary. Contributions totaled \$24,703 and \$39,745 for the years ended December 31, 2011 and 2010, respectively.

#### NOTE J - ALLOCATION OF JOINT COSTS

During the year, ASH published three newsletters, *Smoking and Health Review*. The newsletters included a fundraising appeal for donations to support tobacco control initiatives in addition to educational information. For the yeas ended December 31, 2011 and 2010, the cost of publishing and distributing the newsletters included \$56,514 and \$22,646 of joint costs, respectively. The joint costs were allocated as follows:

		<u>2011</u>	<u>2010</u>
Public education	\$	19,868	\$ 49,460
Fundraising		2,778	<u>6,954</u>
Total	<u>\$</u>	22,646	<u>\$ 56,414</u>

#### NOTE K - RELATED PARTY TRANSACTIONS

ASH's Executive Director, Chief Operating Officer, and other ASH staff are involved in the operations of the Framework Convention Alliance (FCA), a consortium of over 350 nongovernment organizations from more than 100 countries working on the development, ratification and implementation of the international treaty, the World Health Organization's Framework Convention on Tobacco Control. ASH is a member of the FCA and supports the coalition with inkind contributions as well as reimbursements for various expenses incurred in support of the FCA's global program of work, which align with ASH's mission. ASH's staff is not compensated by the FCA for their contributions. For the years ended December 31, 2011 and 2010, payments to FCA totaled \$494,088 and \$502,452, respectively.

#### NOTE L - CONCENTRATIONS OF RISK

ASH has cash and cash equivalents deposited with various banks. Accounts at an institution are insured by the FDIC up to certain limits. From time to time, the cash balances may exceed the insured limits. However, management believes that the credit risk related to the uninsured cash is minimal.

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#### **NOTE M – SUBSEQUENT EVENTS**

In preparing these financial statements, ASH has evaluated events and transactions for potential recognition or disclosure through May 2, 2012, the date the financial statements were available to be issued. There were no additional events or transactions that were discovered during the evaluation that required further disclosure.